

Minutes of the Kingswear Neighbourhood Plan Group

Date July 13th 2016 **Time** 10am **Place** Overcreek

1) **Members Attending**

Eileen Parkes, Jan Henshall, Lucy Payne, Liz Essex, Richard Whittaker ,Sue Stevens

2) **Apologies**

David Macilrath and Jim Maker.

3) **Declaration of Interest**

None

4) **Minutes from meeting July 1st 2016**

These were confirmed and signed by Eileen

5) **Survey/ Questionnaire**

It was agreed that **Liz** would obtain further quotes for distribution and collection of the questionnaire. Also quotes for writing and analysis of the questionnaire. It was suggested that Liz ask the clerk for suggestions of who to contact.

6) **The Open Meetings**

Eileen reported they were well attended: 48 at the Hillhead and 60 at the Kingswear one.

It was agreed that some smaller issues be referred to KPC to deal with and the rest would be for NP to process.

Analysis of feedback forms:

Liz for Hillhead

Sue for Kingswear

7) **Parking**

This was a big issue and so it was decided that **Lucy** would meet with the Residents' Parking group and they would come up with several suggestions for ways forward. These would be included in the questionnaire.

8) Noss

Eileen has arranged a meeting with the manager at Noss for first week in September. She will ask about the proposed housing, access through the site for walkers and a possible path made from Hillhead to Noss . **Eileen** would also request that he attend a KPC Meeting .

9) Further Meetings

- a. Workshop on NP run by SHDC at Follaton house on 28th July 2016 at 6.45pm – **Jan** to attend
- b. Village Fun Day – NP Stall – helpers: **Eileen, Lucy , Sue and Richard**
- c. Next Meeting of NP Group changed from 19th September to Wednesday 7th September at 10am at Sunny Cottage.

10) It was agreed that whilst Eileen was away **Lucy** would monitor and reply to enquiries at the NP email.

11) Eileen reported that Michael Stevens had offered help.

Minutes approved

Date